## YEARBOOK TRIBUTE SUBMISSION

Parents! You have the opportunity to leave a lasting memory in your senior's yearbook with a tribute.

The Academy of the Canyons Yearbook Staff will be accepting dedications for graduating seniors until

## Thursday, Feb 16, 2017 at 3:00 p.m.

## Since space is limited, we will fill the pages on a first-come, first-served basis. All submissions must be complete--photos, desired text, and payment must be turned in at the same time.

To Submit Hard Copies	To Submit Digitally:
<ul> <li>Include these necessary materials in your packet:</li> <li>Contract Information: email address and at least one phone # so we can contact you with any questions or concerns</li> <li>An addressed, stamped envelope for returning photos</li> <li>All printed photos and text you wish to incorporate</li> <li>Payment of check of cash with note as to which size tribute you would like</li> <li>(Optional) A layout of how you would like the tribute to look</li> <li>Place all above materials in a single envelope</li> <li>Drop off or mail-in all physical submissions (attn.: Mrs. Blake – Senior Tribute) at         <ul> <li>Academy of the Canyons</li> <li>26455 Rockwell Canyon Road Santa Clarita, CA 91355</li> </ul> </li> </ul>	<ul> <li>Include all these necessary elements:</li> <li>HIGH RESOLUTION jpgs or pdf</li> <li>Text in Arial or Times New Roman font (many scripts fonts aren't readable once printed)</li> <li>Contact information: email address and at least one phone # so we can contact you with any questions or concerns</li> <li>Preferred size tribute</li> <li>A statement that tells us how many photos you are sending</li> <li>Email – with pictures in attachment form – to aoctributes@gmail.com. Within one week, you should receive an email confirmation that your tribute has been received. Please contact Mrs. Blake at 661-362-3056. You may need to send multiple emails if your photo files are large.</li> </ul>

Deadline: 3 p.m. on Thursday, Feb 16th, 2017					
Quarter Page	\$25.00		8 ½ by 11	1/4	
Half Page	\$50.00		Full Page	Half Page	
Full Page	\$100.00				

If you have any concerns, please contact the yearbook staff by email at aoctributes@gmail.com